**Weston Colville Parish Council**

**Thursday 1st May**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council on Wednesday 7th May 2025, at 7.30pm, in the Reading Room,** **46 Chapel Rd, Weston Colville, Weston Green, Cambridge CB21 5NX . Meeting documents will be able to view on http://www.westoncolville.org.uk**

**Annual General Meeting of Weston Colville Parish Council**

1. **Election of Officers**
   1. **Chairman –** Acceptance of office by Chairman to be signed.
   2. **Vice Chair –** Acceptance of Office by Vice Chairman to be signed.
2. **Determination of Representatives/Responsibilities**
   1. **Financial Overseer**
   2. **Combined Parishes Meeting Representative**
   3. **Footpaths**
   4. **Tree Warden**
   5. **Flood Wardens**
   6. **Playgrounds**
   7. **MVAS**
   8. **Kingsway Solar Farm Representative/s**
3. **Chairman’s Welcome**
4. **To accept apologies and reasons for absence**
5. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests.
6. **To approve minutes-** For the meeting of Weston Colville Parish Council on 3rd March 2025.
7. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
8. **District and County Council reports and items of interest** – To receive reports.
9. **Planning – Applications requiring comments for SCDC**

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **25/01544/FUL** | St Clairs The Green | [**Planning details**](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?activeTab=documents&keyVal=SUV8ZSDXKIW00) | **Awaiting decision** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **25/01005/FUL** | 52 Chapel Road | [Planning details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?keyVal=ST47K9DXIN900&activeTab=summary) | **Awaiting Decision** |
| **25/00219/HFUL** | Old Orchard Common Road | [Planning details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?keyVal=SQHLYQDXFTO00&activeTab=summary) | **Approved** |
| **25/00591/FUL** | Land Rear Of Ivy HouseThe Green | [Planning details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?keyVal=SRVDOPDXH7U00&activeTab=summary) | **Awaiting decision** |
| **25/00587/S73** | Ivy House The Green | [Planning details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?keyVal=SRU57IDXH7500&activeTab=summary) | **Awaiting decision** |

* 1. **Flooding** – To receive an update
  2. **Footpaths –** To receive an update.
  3. **MVAS –** To receive a report.
  4. **Kingsway Solar Planning Meeting –** To receive a report.
  5. **Village Picnic/Playground Opening 11th May–** To receive an update and determine actions
  6. **.gov.uk Domain –** To receive an update.

1. **Risk Assessment/Health and Safety –** To note any concerns.
2. **Playground –** Safety inspection cost TBC, discussion surrounding overspending on the new playground.
3. **Finance –** 
   1. **To Approve payments –** Office supplies for Clerk TBC (approx. £30), costs associated with the Village Picnic – Cllr Rayner £26.94, Steve Gibson TBC for unlimited candyfloss, Simon Ratford £300.
   2. **Year End Accounts –** To receive accounts.
   3. **Annual Return 2024-25 –** To receive the Internal Audit report and note actions.
   4. **Annual Return 2024-25 –** To approve the Annual Governance Statement
   5. **Annual return 2024-25 ­–** To approve the Annual Accounting Statement
   6. **Annual Return 2024 –** **25** – To receive the Bank Reconciliation Form
   7. **Annual Return 2024** – **25 –** To receive the Explanation of Variances Form
   8. **Annual Return 2024 – 25 –** To note that the Public Inspection of Accounts will occur between 3rd June, and 14th July.
   9. **Annual Return 2024 –** **25 –** To note that the required documents will be submitted to the external Auditors PKF Littlejohn before the deadline of 30th June.

|  |  |
| --- | --- |
| **Credit Received – precept 24th April** | £15,000 |
| **Wages s/o** | £249.98 |
| **Balance at Lloyds Bank Current Account on 1st May** | £19,647.51 |
| **Balance at Lloyds Savings Account 1st May** | £6,395.13 |
| **Briggs Gift Account Balance 1st May** | £369.77 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Detail** |  | **Amount** | **VAT** |
| 01.04.25 | 123 Connect Ltd, .gov.uk domain 2 years |  | £139.20 | £23.20 |
| 11.03.25 | SLCC Annual Membership – split 3 ways |  | £57 |  |
| 11.03.25 | CAPALC – Annual Membership |  | £282.01 |  |
| 20.03.25 | Signage for playground |  | £238.80 | £39.80 |
| 31.03.25 | SSE Street Lighting |  | 50.41 |  |
| 24.04.25 | Simon Ratford Grass Cutting March |  | £300 |  |
| 28.04.25 | Bank Charges – Account change |  | £4.25 |  |

1. **Matters for next Agenda**

**Dates of Parish Council meetings in 2025 are: 7th July, Wednesday 10th September, 3rd November.**

Jessica Ashbridge

Parish Clerk

Email: clerk@westoncolville.org.uk