**Weston Colville Parish Council**

**Minutes of the Annual Parish Council Meeting held on Monday 2nd September 2024 at 7.30pm in the Reading Room, 46 Chapel Rd, Weston Colville, Weston Green, Cambridge CB21 5NX.**

**Present: Ray Vidler, Bridget Durham, John Garrod, Emma Rayner, Constantine Pagonis, Matt Russell, and Jess Ashbridge (Clerk). Also present in part: 2 Parishioners.**

[**http://www.westoncolville.org.uk**](http://www.westoncolville.org.uk)

1. **Chairman’s Welcome** – The Chairman welcomed those present.
2. **To accept apologies and reasons for absence –** Apologies were accepted from Cllr Jennings **P: Cllr Vidler, S: Cllr Garrod, All in fav.**
3. **To make any declarations of interest –** None.
4. **To approve minutes-** For the meeting of Weston Colville Parish Council on 1st July 2024 **P: Cllr Vidler, S: Cllr Durham, Abstain: 1, 5 in fav.**
5. **Public Participation Session –** A Parishioner was interested in the flooding update – below.
6. **District and County Council reports and items of interest** – No report available for September at the time of the meeting.
7. **7.1 Planning – Decisions with SCDC**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **24/01012/FUL**  | Land To The Rear Of Yew Tree Cottage 59 The Green  | [Planning Details](https://applications.greatercambridgeplanning.org/online-applications/monthlyListResults.do?action=firstPage) | **Refused** |
| **24/00192/FUL**  | Mines Park Chapel Road  | [Planning Details](https://applications.greatercambridgeplanning.org/online-applications/simpleSearchResults.do?action=firstPage) | **Awaiting decision** |
| **24/01763/HFUL****24/01764/LBC** | 73 Common Road | [Planning Details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?activeTab=dates&keyVal=SD854KDXIAQ00) | **Approved** |
| **24/02156/REM** | Garage Plot to North Of 14 Horseshoes Lane  | [Planning Details](https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?activeTab=dates&keyVal=SELIZHDXJMY00) | **Approved** |

* 1. **Flooding** – It was reported that the last occasion of flooding on Common Road was at 3am on a Saturday in July. Riparian letters had been delivered, and actions had been taken on Common Road, however it was felt that the culvert under the road was insufficient. The ditch had been cleared of undergrowth behind the houses on The Green/Horseshoe Lane. There was frustration from home owners about the flooding, as the frequency had increased, however ultimately the responsibility lay with Highways. The PC would continue to chase them. It was requested that the update from the Reading Room re neighbouring ditch, and the ditch by the Cricket field was chased.
	2. **Footpaths –** None.
	3. **MVAS -** Cllr Vidler shared the data from the MVAS – Mill Hill 98% were within the speed limit, highest recorded speed was 58mph. Brinkley Road had the lowest compliance with 93% in the speed limit, however the highest recorded speed was 75mph.
	4. **Cambridgeshire & Peterborough Combined Authority (CPCA) bus franchising consultation –** A report was received, and it was determined to respond online.
	5. **Policies –** It was determined to move the biodiversity policy to November, Cllr Garrod would amend the summary and action plan.
	6. **BT Digital Voice –** The PC were waiting for an update from Cllr Batchelor, however it was understood that the roll out had been postponed. It was advised that it was possible to request keeping a standard phone line from BT, rather than having a digital line.
	7. **New Laptop for Clerk –** A report was received, it was determined that the Council would contribute up to £350 for the first year – including device and all subscriptions **P: Cllr Durham, S: Cllr Vidler, All in fav**. Little Abington PC had already committed the same figure, and it was hoped Horseheath PC would do similar. Following discussion, it was felt that going for a mac book would be the best option considering the longevity of the device, creating the best value for money. The Clerk would work with Cllr Pagonis, once Horseheath PC had determined their contribution.
	8. **Grass Cutting Tenders March 2025 – November 2028 –** It was determined to circulate the Tender letter to Cllrs for discussion and approval in November.
1. **Risk Assessment/Health and Safety –** The defibrillator was rescue ready. The Playground Inspection report was discussed. It was determined to seek quotes to bury the concrete below the slide at Church End.
2. **Playground –** An update for the playground rejuvenation was received, the funding had been promised, it was proposed that the contractor – Setter Play - could be instructed to complete the works within the fenced area **P: Cllr Vidler, S: Cllr Garrod, All in fav**. It was suggested to ask the Reading Room to pay the deposit from the Rural Prosperity Grant. Once the deposit was received Setter Play hoped to install the new equipment approximately 6 weeks later.
3. **Finance –**
	1. **To Approve payments –** CAPALC Internal Audit - £78.55, ICO £35 **P: Cllr Vidler, S: Cllr Garrod, All in fav.**
	2. **Online Banking Update and mandate change –** It was hoped that Cllr Vidler, and the Clerk would soon have access to online banking. Edit (10.09.24) Clerk had access, and Cllr Vidler was waiting for one final piece of paperwork.

**11.3 Savings Account –** It was determined, to ensure £3,000 minimum was kept in the current account, other than playground grant funding, the balance of monies was to be added to the instant access saving account. **P: Cllr Vidler, S: Cllr Durham, All in fav.**

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| **Credit Received – 11/07/24 Wadlow Windfarm Grant Playground****Tea and Cakes donations for Playground (£100 from T&C, £450 from individuals)** | £10,000£550 |
| **Wages s/o**  | £235.17 |
| **Balance at Lloyds Current Account 29/08/2024** | £3,118.05 |
| **Balance Lloyds Savings Account** | £55,089.43 |
| **Briggs Gift Account Balance**  | £189.13 |

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| **Date** | **Detail** |  | **Amount** | **VAT** |
| D/D | Street lighting  |  | £25.66 | £1.84 |
| 02.09.24 | Internal Audit – CAPALC |  | £78.55 |  |
| 02.09.24 | ICO – annual direct debit |  | £35 |  |
| 20.07.24 | Simon Ratford – grass cutting |  | £375 |  |
| 29.08.24 | Simon Ratford – grass cutting |  | £375 |  |
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| **Total** |  |  | £889.21 |  |

1. **Matters for next Agenda – Wadlow Windfarm grants, grass cutting tenders, 80th VE Day celebrations.**

**The Chairman closed the meeting at 9.05pm.**

**Dates of Parish Council meetings in 2024 are: 4th November.**