**Weston Colville Parish Council**

**Tuesday 29th August**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council on Monday 4th September 2023, at 7.30pm, in the Reading Room, Weston Colville CB21 5NX. Meeting documents will be able to view on http://www.westoncolville.org.uk**

1. **Chairman’s Welcome**
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests.
4. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
5. **To approve minutes-** For the meeting of Weston Colville Parish Council on 3rd July.
6. **District and County Council reports and items of interest** – To receive reports.

**7.1 Planning Applications – None**

**7.2 Decisions from SCDC**

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| --- | --- | --- | --- |
| **Planning Appeal** | **Address** | **Proposal** | **Decision** |
| **23/00025/REFUSL PP-11094816** | College Farm House Common Road Weston Colville CB21 5NS | Change of use of agricultural land to residential and the retrospective replacement of an existing shed and construction of a cartlodge. | **Awaiting Decision** |

* 1. **Flooding** – To receive an update.
	2. **Footpaths –** To receive an update.
	3. **Asset Register –** To receive and approve the asset register, and determine actions.
	4. **SID/MVAS –** To determine whether to purchase an MVAS or apply for an LHI Bid for one.
	5. **Policies –** To review and adopt the Disciplinary policy, and Grievance policy.
	6. **Emergency Plan –** To receive a report, and determine actions.
	7. **Grass Cutting Tender –** To discuss any changes to the tender document, and determine actions.
	8. **Training –** Cllr Rayner to complete Cllr training on 30th September. The Clerk to attend the CAPALC Conference on 15th September – cost to be split between the three Councils. **P:**
1. **Risk Assessment/Health and Safety –**
2. **Playground –** To receive a report, and update, and determine WP next steps.
3. **Finance –**
	1. **To Approve cheques – 851, 852, 853** agreed between meetings, as all had prior approval.
	2. **To receive quarterly accounts**
	3. **Online Banking Update and mandate change**

|  |  |
| --- | --- |
| **Credit Received – CCC Grass cutting** | £456.75 |
| **Wages s/o**  | £235.17 |
| **Balance at Lloyds Bank on 31st July 2023** | £20,010.77 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting  |  | 16.19 |  |
| 851 | CAPALC – Cllr Rayner Training |  | £75 |  |
| 852 | Simon Ratford |  | £375 |  |
| 853 | iTransact – domain, and outstanding invoices |  | £109.07 |  |
| 854 | CAPALC – Conference - Clerk attending |  | £75 |  |
| 855 | ICO Registration |  | £40 |  |
| **Total** |  |  | £690.26 |  |
|  | **Total of Outstanding Cheques**  |  |  |  |
|  | **After above Cheques**  |  | **£19,320.51** |  |

1. **Matters for next Agenda**

**Dates of Parish Council meetings in 2023 are: `2nd October (planning), 6th November, 4th December (planning).**

Jessica Ashbridge

Parish Clerk

Email: clerk@westoncolville.org.uk