**Weston Colville Parish Council**

**Minutes of the Parish Council Meeting held on Monday 7th November 2022 at 7.30pm in the Reading Room.**

**Present: Ray Vidler (Chairman), Bridget Durham (Vice Chair), John Garrod, Constantine Pagonis, Ian Ashbridge, and Jessica Ashbridge (Clerk).**

**In Attendance: District Councillor Geoff Harvey, and County Councillor Henry Batchelor in part**

1. **Chairman’s Welcome –** The Chairman welcomed those present.
2. **To accept apologies and reasons for absence –** None received
3. **To make any declarations of interest –** Cllr Durham declared an personal interest in 8.1 22/04090/HFUL. Cllr Ashbridge declared a pecuniary interest in item 13.
4. **Public Participation Session –** None.
5. **To approve minutes-** For the meeting of Weston Colville Parish Council on 5th September **P: Cllr Vidler, S: Cllr Durham, Abstain: 1, 4 in fav.**
6. **Resignation of Cllrs –** It was noted that the resignations of Faye Parker and James Hubbard had been received. Both were thanked for their service to the village. Cllr Vidler would write to both and formally thank them. It was determined to place an advert in the Challenge for the vacancies, to enable new Cllrs to join the Council by co-option. Following publication of the resignation, an election had not been called for Faye Parker’s seat; James Hubbard’s seat was being advertised at the time of the meeting, but it was felt that it was very unlikely an election would be called.
7. **District and County Council reports and items of interest** – Report appended. Cllr Harvey reported that the GCP Making Connections consultation would close on 24th December 2022. A discussion surrounding the consultation was held. It was determined to add it to the Challenge to try and encourage as many parishioners as possible to comment. Cllr Harvey also advised that grants were available of up to £5,000 to install electric vehicle (EV) charging points in the village. Cllr Batchelor reported that LHI bidding was open, and would close at the beginning of January. He also advised that the joint planning meeting would take place on 22nd November. Cllr Vidler asked about the procedure for complaints from parishioners about planning due to un-responsiveness, Cllr Batchelor advised he would send the link to the Clerk.
8. **Planning – 8.1 Applications commented on under the Clerk’s delegated authority**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **22/04090/HFUL****No comments**  | Street Farm Common Road Weston Colville | Detached Oak Framed Garage | **Awaiting Decision** |

**8.2 SCDC Decisions:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **22/01949/HFUL** | 62 The Green  |  | **Refused** |
| **21/03551/HFUL** | 5 The Green Weston Colville | Dropped kerb | **Awaiting Decision** |
| **22/02931/HFUL** | Naika, Mill Hill  |  | **Approved** |
| **22/03193/FUL** | College Farm House  |  | **Refused** |
| **22/02643/HFUL**  | 62 The Green Weston Colville | Detached single storey annexe in the rear garden. | **Awaiting Decision** |

* 1. **Flooding** – A proposed letter for parishioners was received. It was proposed that the letter would be included in the Challenge, as an add in, and to ask the editor to include it, paying for the service - £10 was suggested. **P: Cllr Vidler, S: Cllr Garrod.** The letter would also be added to the website.
	2. **Highways Update** - Cllr Vidler had met with Bradley Southwell, it was reported that the gulleys on Mill Hill had been cleared, all bar three, that they could not clear. Grip cutting required a year’s notice, which would affect the grips on Common Road. Brian Heffernan would chase up the drainage issues at Church End, as the Highways Officer responsible had left the County Council. Cllr Vidler would chase Bradley Southwell and Cllr Batchelor for answers. The topic of objects being placed on verges was raised, to prevent vehicles going on them, and whether the PC could do anything about them. Cllr Ashbridge advised that it was a very grey area in legal terms, it was felt that the PC could not act, as it would be difficult to determine ownership of the verges and that Highways were not interested.
	3. **SID and LHI** – There had been no speed data, although the SID was moved around when it was available. Cllr Ashbridge delivered the report that had been provided in autumn 2021, which was to apply for passive measures, gates/additional roundels. It was raised that in Kentford and Whittlesford curbs had been built out to cause road narrowing, and that street lighting was not needed, it was also suggested that the PC could apply for a MVAS (mobile vehicle activated sign). Following discussion of several options, it was proposed to defer applying for the current year, and to hold a meeting with parishioners and Josh Rutherford from Highways. **P: Cllr Durham, S: Cllr Pagonis, Abstain: 1, 4 in fav.** Cllr Ashbridge would contact Josh Rutherford, Cllrs Ashbridge and Pagonis would work together to come up with a question to put to parishioners regarding traffic calming.
	4. **GCP Making Connections Consultation -** <https://consultcambs.uk.engagementhq.com/making-connections-2022> Following discussion it was determined that Cllr Vidler would comment on behalf of the PC. **P: Cllr Durham, S: Cllr Ashbridge, All in fav.** The consultation had been added to the village WhatsApp group, and Facebook group.
	5. **Footpaths –** None
	6. **Emails –** Following Internal Audit report, dedicated Cllr email addresses were discussed - to be inline with GDPR Regulations. It was determined that all Cllrs would have a dedicated email address, with the format being cllrfirstname.surname@westoncolville.org.uk **P: Cllr Durham, S: Cllr Vidler, All in fav.** Cllr Pagonis would look into whether the accounts could have charitable status, thus reducing the price.
	7. **ICO –** Following Internal Audit Report, it was determined to register with ICO as data controller at an annual cost of £35. **P: Cllr Vidler, S: Cllr Garrod, All in fav.**
	8. **Coronation –** It was noted the Coronation of King Charles III would take place on 6th May 2023. It was determined to postpone discussion to January.
	9. **Reading Room Warm Hub -** A report and request for funding was received. Following discussion it was determined to support the Warm Hub for one month from middle of November – December for £150, and review in January **P: Cllr Garrod, S: Cllr Vidler, All in fav.**
	10. **Poppy Wreath –**  Payment would be taken at the Balsham Post Office. It was proposed to donate £10 for the wreath which would be laid on behalf of Weston Colville PCC this year. **P: Cllr Vidler, S: Cllr Durham, All in fav.**

It was determined to continue the meeting beyond 9.30pm.

1. **Risk Assessment/Health and Safety –** The defibrillator was rescue ready on 7th November.
2. **Playground –** There was no update. Cllr Pagonis volunteered to take on the playgrounds following Cllr Hubbard’s resignation. The Clerk would send him the Playground Inspection Report, and he would liaise with James Hubbard to determine what actions were required.
3. **Finance –**
	1. **To Approve cheques –**
	2. **Challenge Newsletter –** It was proposed to contribute £125 towards running costs **P: Cllr Vidler, S: Cllr Garrod.**
	3. **Quarterly Accounts –** The accounts were received.
	4. **Draft Budget –** Postponed to January.

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| **Credit Received Precept** | £6,250 |
| **Wages s/o**  | £211.19 |
| **Balance at Lloyds Bank on 30th September 2022** | £21,845.76 |

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| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting  | £14.08 | £15.37 | £1.29 |
| 827 | Simon Ratford June grass cutting – paid on 18.10.2022 |  | £375 |  |
| DD  | PWLB repayment |  | £1,143.39 |  |
| 828 | Simon Ratford  |  | £250 |  |
| 829 | Challenge Newsletter |  | £125 |  |
| 830 | Poppy Appeal |  | £10 |  |
| 831 | Reading Room Committee Warm Hub |  | £150 |  |
| 832 | Clerk’s backpay – payscalesBackdated pay due to Standing Order not being changed from March 2022 | £157.52£35.84 | £193.36 |  |
| 833 | Challenge Newsletter – Flooding Letter |  | £10 |  |
| **Total** |  |  | £2,272.12 |  |
|  | **Total of Outstanding Cheques**  | 819825826827 | £27.36£16.20£29.95£375 |  |
|  | **After above Cheques**  |  | **£19,500.13** |  |

1. **Matters for next Agenda –** Budget, Coronation, Meeting with Highways Officer and Parishioners, car in Reading Room Carpark.

Cllr Ashbridge left the meeting.

**13. Employment -** Under the Public Bodies (Admission to Meetings) Act 1960 and in accordance with 3d pursuant to Standing Order 11, it was resolved that the Public are excluded from any discussion on this item as it concerns employment matters **P: Cllr Vidler, S: Cllr Garrod, All in fav.**

The NALC National Salary Award pay scales had been released. It was determined to amend the Clerk’s salary accordingly, remaining on pay scale 9, and amend the standing order. **P: Cllr Vidler, S: Cllr Durham, Abstain: 1, 4 in fav.**

**The Chairman closed the meeting at 9.51pm.**

**Dates of Parish Council meetings: 5th December (planning), Wednesday 11th January 2023, Monday 6th March, Monday 1st May.**

**District and County Councillor’s Report – November 2022**

**City Access Consultation**

A ‘Sustainable Travel Zone’ road user charge has been put forward by the Greater Cambridge

Partnership (the body currently implementing the upgrades to the A1307) for private vehicles

between 7am and 7pm on weekdays. The plans are part of a package to improve public transport,reduce congestion in the city and help the environment through lower emissions.

A £5 congestion charge to drive into and around Cambridge is being considered as part of a ‘once in a generation’ plan to shake up how people travel during the working week.

These proposals are now being publicly consulted on and it is vitally important that as many people as possible respond to this consultation with their views. It will be one of the largest decisions that will affect the way that we travel in and out of Cambridge for generations to come. The consultation, plus all of the related documents, can be seen here -

<https://consultcambs.uk.engagementhq.com/making-connections-2022> There will also be pop-up events around the area, with one proposed in Linton. Details TBC.

**A1307 Update**

The majority of the work here is complete but the remaining schemes to be implemented are:

 The new roundabout on the A1307 at the end of Bartlow Road, Linton – due Spring 2023

 The remodelling of the highly dangerous Dean Road junction, again, on the A1307 – due

Spring 2023

 The implementation of the ‘Greenway’, the non-motorised user route between Linton and

Cambridge. The route of this, through Abington, is still TBD with the likelihood the preferred

route will be via Pampisford Road and not through the village centre.

**Local Highways Improvement Scheme**

The Local Highways Improvement scheme (LHI) is now open and will remain open for bids until early January. The scheme allows parish councils/community groups to bid for small scale schemes that will improve the local highway network, such as reduced speed limits, doubly yellow lines, re-modelled junctions etc. It’s worth noting that this year the criteria scoring the schemes has slightly changed. The simpler, more straight forward, schemes, such as reduced speed limits, mobile speed cameras etc, will be looked at separately to the more complex, expensive schemes so that they aren’t in direct competition – in theory increasing their chances of success. Full detail of this is yet to be released but we will circulate once it has

been. Full detail and application forms can be found at - <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/local-highway-improvement-funding>

**Ukrainian Refugee Update**

The most recent data shows that 720 Ukrainian guests have now arrived in South Cambridge over 71 parishes. SCDC officers have made 278 welfare visits and have undertaken 790 DBSchecks. Due to the cost of living, an additional payment of £150 per month is being offered to hosts and council officers are directly contacting host families with this offer. If you know anyone interested in becoming a host, then please do contact the District Council –

HFULiaison@scambs.gov.uk

**Electric Vehicle Charging Grant**

It is expected that proposals will be approved by the end of November for a new grant scheme

to parish councils and operators of community buildings, for grants of up to £5,000 to

support installation of publicly accessible electric vehicle charge points in order to

encourage electric vehicle uptake within the district. This would be for ‘fast’ chargers (7-22kW). Installations of a dual-socket 7kW chargers are typically £6,000-8,000 so this scheme could complement existing funding such as the Government’s On-street Residential Chargepoint Scheme, or could top up existing funds for EV charging. In addition to serving residents without off-street parking it also allows anyone visiting South Cambs villages to recharge while they visit, for whatever reason it might be, effectively doubling their EV range.

**Cultivate Cambs Grant**

Cambridgeshire County Council has announced that the next deadline for Cultivate Cambs grant applications will be 16 December, with pre-application advice appointments beginning the month before. Cultivate Cambs awards grants of £2,000 to £15,000 for new initiatives which support adults and older people with care and support needs, and children, young people and families, to live independently, safe and well in thriving and inclusive communities. The fund is open to voluntary and community organisations and social enterprises based in and outside of Cambridgeshire, and public sector organisations in Cambridgeshire. Project proposals must benefit Cambridgeshire residents and also reduce pressure on council services.

Further information can be found at: <https://www.cambscf.org.uk/cultivate-cambs>

**Signed……………….…………………………………………………………….11th January 2023**

**Cllr R. Vidler**