**Weston Colville Parish Council**

**Wednesday 28th June**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council on Monday 3rd July 2023, at 7.30pm, in the Reading Room, Weston Colville CB21 5NX. Meeting documents will be able to view on http://www.westoncolville.org.uk**

1. **Chairman’s Welcome**
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests.
4. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
5. **To approve minutes-** For the Annual Parish Meeting, and Annual Meeting of Weston Colville Parish Council on 3rd May.
6. **District and County Council reports and items of interest** – To receive reports.

**7.1 Planning Appeal –**

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| **Planning Appeal** | **Address** | **Proposal** | **Decision** |
| **23/00025/REFUSL PP-11094816** | College Farm House Common Road Weston Colville CB21 5NS | Change of use of agricultural land to residential and the retrospective replacement of an existing shed and construction of a cartlodge. | **Awaiting Decision** |

**7.2 Decisions from SCDC**

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| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **23/00370/HFUL** | 62 The Green Weston Colville | Front, side and rear single and two storey extensions. | **Approved** |
| **23/01291/HFUL** | Naika Mill Hill Weston Colville | Erection of a front porch; two storey rear extension; increase roof pitch in  conjunction with a loft conversion; amendments to elevation materials and  fenestration | **Approved** |
| **23/01436/HFUL** | The Hay Mill Hill Weston Colville | Demolition of existing stable building; erection of detached single storey annexe. | **Approved** |

* 1. **Flooding** – To receive an update.
  2. **Footpaths –** To receive an update.
  3. **Asset Register –** To receive and approve the asset register, and determine actions.
  4. **SID/MVAS –** To determine whether to purchase an MVAS or apply for LHI Bid for 2024-2025.
  5. **Wildwood Festival Horseheath –** To discuss disturbances, and determine whether to join meetings at West Wickham PC to discuss next steps.
  6. **A1307 Forum Meeting –** To receive a report.

1. **Risk Assessment/Health and Safety –** Defibrillator batteries changed 29/06/2023.
2. **Playground –** To determine the terms and reference for the Playground Working Party, and determine participants – Clerk, 2 parishioners, 2/3 Cllrs.
3. **Finance –** 
   1. **To Approve cheques –**
   2. **Annual Return 2022-23 –** Documents submitted to PKF Littlejohn on 28th June.
   3. **Annual Return 2022-23 –** Period of Public Inspection of accounts from 3rd July to 11th August.
   4. **Annual Return 2022-23 –** To receive the Internal Audit Report, and determine actions.
   5. **Online Banking Update and mandate change**

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| --- | --- |
| **Credit Received –** |  |
| **Wages s/o** | £235.17 |
| **Balance at Lloyds Bank on 1st June 2023** | £21,471.11 |
| **Briggs Gift Account Balance 28th February 2023** | £615.35 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting |  | 15.50 |  |
| 842 | iTransact – quarterly charges | £13.50 | £16.20 | £2.70 |
| **Total** |  |  | £21,439.41 |  |
|  | **Total of Outstanding Cheques** | 844 | £268.83 |  |
|  | **After above Cheques** |  | **£21,170.58** |  |

1. **Matters for next Agenda**

**Dates of Parish Council meetings in 2023 are: 3rd July, 7th August (planning), 4th September, 2nd October (planning), 6th November, 4th December (planning).**

Jessica Ashbridge

Parish Clerk

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