**Weston Colville Parish Council**

**Wednesday 31st August 2022**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council on Monday 5th September at 7.30pm, in the Reading Room. Meeting documents will be able to view on http://www.westoncolville.org.uk**

**Agenda**

1. **Chairman’s Welcome**
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests
4. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
5. **To approve minutes-** For the meetings of Weston Colville Parish Council, Planning Meeting on 6th June, PC Meeting18th July, and Planning Meeting 1st August.
6. **District and County Council reports and items of interest** – To receive reports.
7. **Planning – 7.1 Applications commented on under the Clerk’s delegated authority**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **22/03193/FUL**  **No comments** | College Farm House Common Road | Change of use of agricultural land to residential and the retrospective replacement of an existing shed and construction of a cartlodge. | **Awaiting Decision** |
| **22/02643/HFUL** | 62 The Green Weston Colville | Detached single storey annexe in the rear garden. | **Awaiting Decision** |

**22/02643/HFUL** The application is for an annexe. The proposed development is not ancillary to the main building, as it has a kitchen and bathrooms, and it is therefore not an annexe. It is outside the village envelope. The site is in the Environment Agency designated flood zone 3. The longer term outlook for this site indicates it could be subject to frequent surface water flooding. If allowed, it would be the only building on that side of the River Stour - except a derelict agricultural building upstream. The plans indicate a fence would be built over the River Stour. This would act as a dam on the river, and could cause further flooding upstream. The only access to the proposed site is a footbridge. The applicant has not indicated whether this will be sufficient, if it is, there is a question over the size of the planned workshop door. There is the potential for the long term occupancy of such a building - not necessarily by the occupants of 62 The Green, their friends or family. Should it be used as rental accommodation, the increase in traffic without any provision for parking would add to the congestion at that point on The Green. There are already concerns regarding parking with the other proposed application on the site. It was determined to object to the application.

**7.2 SCDC Decisions:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **22/01949/HFUL** | 62 The Green Weston Colville | Front, side, and rear single and two storey extensions replacing existing extensions  and rear garage. | **Awaiting Decision** |
| **21/03551/HFUL** | 5 The Green Weston Colville | Dropped kerb | **Awaiting Decision** |
| **22/03023/FUL** | Land At 44 Mill Hill Weston Colville | Erection of a 1.5 storey dwelling with associated off road parking | **Approved** |
| **22/02931/HFUL** | Naika, Mill Hill Weston Colville | Erection of a front porch, rear extension, and increase roof pitch in conjunction with a loft conversion. | **Awaiting Decision** |

* 1. **Flooding** – To receive a report and determine actions.
  2. **SID and LHI** – To determine whether to reapply for 2023-24. Applications will open in September.
  3. **Footpaths –** To receive an update.
  4. **Smaller Authorities Audit Appointments (SAAA) –** To receive a letter from SAAA and determine actions.
  5. **Emails –** Following Internal Audit report, to discuss costs of dedicated Cllr email addresses and determine actions – to be inline with GDPR Regulations.
  6. **ICO –** Following Internal Audit Report, to determine whether to register with ICO as data controller at an annual cost of £35.
  7. **Policies –** To review and adopt amendments to Standing Orders,
     1. To review and adopt Financial Regulations
     2. To review and adopt Risk Management Policy

1. **Risk Assessment/Health and Safety –** To note any concerns.
2. **Playground –** To determine actions following the Playground Safety Report.
3. **Finance –** 
   1. **To Approve cheques –**

**11.2 Quarterly Accounts –** To receive the accounts.

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| **Credit Received CCC Grass Cutting 23/08/2022**  **Sale of Jubilee Mugs** | £456.75  £230 |
| **Wages s/o** | £211.19 |
| **Balance at Lloyds Bank on 4th August 2022** | £17,723.52 |

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| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting | £13.88 | £15.16 | £1.28 |
| 823 | Simon Ratford June grass cutting – paid on 13.08.2022 |  | £375 |  |
| 824 | Zurich Insurance – incorrect amount paid ch 815 |  | £8 |  |
| **Total** |  |  | £398.16 |  |
|  | **Total of Outstanding Cheques** | 819  820 | £27.36  £105 |  |
|  | **After above Cheques** |  | **£17,708.36** |  |

1. **Matters for next AgendaDates of Parish Council meetings in 2022 are: 3rd October (planning), 7th November, 5th December (planning).**

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