**Weston Colville Parish Council**

**Wednesday 1st September**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council at 7.30pm on Monday 6th September, in the Reading Room. Please consider wearing a mask. Meeting documents will be able to view on http://www.westoncolville.org.uk**

**Agenda**

1. **Chairman’s Welcome**
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests
4. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
5. **To approve minutes-** For the meeting of Weston Colville Parish Council on 5th July.
6. **District and County Council reports and items of interest** – To receive reports.
7. **Planning**

**To be discussed:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **21/03520/HFUL**  | Hill Crofts House Church End Weston Colville CB21 5PE | Erection of a mobile timber structure | Awaiting Decision |

**SCDC Decisions:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **21/01050/LBC**  | 73 Common Road Weston Colville CB21 5NS | Superstructure repair and reinstatement works following flash flood damage | Approved |
| **21/02464/HFUL** | Linnet Hall Barn Road To Linnet Hall Weston Colville CB21 5PF | Construction of detached building comprising two stables and a workshop/store | Approved |
| **21/02431/LBC****21/02430/HFUL** | Coven Wood Cottage Mill Hill Weston Colville CB21 5NY | Restore lower section of thatched roof to pan tiling | Awaiting Decision |
| **21/02590/HFUL** | 44 Mill Hill Weston Colville CB21 5NY | Two storey rear extension | Awaiting Decision |

1. **Matters for the Council to discuss/vote on**
	1. **Covid Community Champion** – To receive a letter from Lucy Frazer MP and determine actions.
	2. **Review of policies –** The following policies require reviewing and re-adopting: Health and Safety, Risk Assessment, Equality Policy, and Standing Orders.
	3. **Defibrillator –** To establish a working party to clean up the defibrillator cabinet, and carry out regular monthly checks. A new battery and pads have been ordered, although they will not be dispatched until payment has been received. To determine actions.
	4. **Highways actions at the Ford on Horseshoe Lane –** To receive an update and determine actions.
	5. **Dog Waste Bin –** SCDC have determined that as there is a dog waste bin at the top of Horseshoe Lane, and there was no evidence of a lot of waste on the paths near the ford, that they would not provide a bin (combined dog waste and litter bin). The suggestion was that the Council purchase the bin, and pay for it to be emptied, and that it should be sited near the former garage plot. To determine actions.
	6. **ZCC 6 Free Trees from SCDC –** To determine whether to apply for free trees.
2. **Matters In hand / Arising since last meeting**
	1. **Flooding** – To receive an update.
	2. **SID and LHI** – To receive a report.
	3. **Footpaths –** To receive an update.
	4. **Platinum Jubilee event** – To determine actions and budget
3. **Risk Assessment/Health and Safety –** To note any concerns.
4. **Playground –** To receive an update.

**11.1 – Gym Equipment –** To receive an update.

1. **Finance –**
	1. **To Approve cheques –**

|  |  |
| --- | --- |
| **Credit Received Southern Electric 16th July**  | £2.81 |
| **Wages s/o (amended s/o in September)** | £211.19 |
| **Balance at Lloyds Bank on 27th July 2021** | £15,808.85 |

Cheques approved between meetings.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| 793 | Simon Ratford July |  | £375 |  |
| 794 | Brett Jones Playground works approved July 2021 |  | £80 |  |
| **Total** |  |  | **£455** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting 13th July |  | £0.07 |  |
| 795 | Clerk’s Backdated Pay (August) |  | £7.61 |  |
| 796 | iTransact Quarterly office365 charge 1.06.2021-30 | £11.40 | £13.68 | £2.28 |
| 797 | Defibshop Defibrillator pads and batteries | £220 | £264 | £44 |
| 798 | Cllr Garrod Flood Plan Expenses: Padlock x 4400l Bin x 2  | £25.30£257.90 | £339.84 | £5.06£51.58 |
| **Total** |  |  | £625.20 |  |
|  | **Total of Outstanding Cheques**  | 774789793794 | £10.00£97.67£375£80 |  |
|  | **After above Cheques**  |  | **£14,620.98** | **£102.92** |

1. **Matters for next Agenda**

**Date of Next Meeting: 1st November**

**Dates of Parish Council meetings in 2021 are: 4th October (planning), 1st November, 6th December (planning).**

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Parish Clerk

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