**Weston Colville Parish Council**

**Minutes of the Parish Council Meeting held on Monday 5th July 2021 at 7.30pm in the Reading Room.**

Present: Ray Vidler (Chairman), Bridget Durham (Vice Chair), Ian Ashbridge, John Garrod, Faye Parker.

In Attendance: District Councillor Geoff Harvey, County Councillor Henry Batchelor, Glen Edge, Brian Jaggard.

1. **Chairman’s Welcome –** The Chairman welcomed those present to the first in person meeting in 16 months.
2. **To accept apologies and reasons for absence –** Apologies were accepted from James Hubbard, Constantine Pagonis **P: Cllr Vidler, S: Cllr Durham, All in fav.** Apologies were also received from the Clerk due to illness. Cllr Ashbridge recorded the minutes.
3. **To make any declarations of interest –** Cllr Ashbridge declared a pecuniary interest in 11.1.
4. **Public Participation Session –** None
5. **To approve minutes-** For the annual general meeting of Weston Colville Parish Council on 5th May 2021. **P: Cllr Durham, S: Cllr Vidler, All in fav.**
6. **District and County Council reports and items of interest** – Written reports were received from Cllrs Batchelor and Harvey. It was also stated that there was a Parliamentary boundary review in which constituencies of local MPs would change. There needed to be more MP’s given population density. The Initial proposals would move Weston Colville from SE Cambs to S Cambs. The new mayor of combined authority had been in post for 6-7 weeks. Some villages are keen to meet him. He has scrapped the Cambridge Metro idea and put forward his plans on A1307. It was asked whether WC would be interested in attending the meeting if this goes ahead?

Cllr Parker asked if there would be anew MP? Cllr Batchelor clarified that he thought the existing MPs would remain in both Cambs constituencies and the move of the village would align the parliamentary constituency with the South Cambs council area.

Cllr Vidler asked about actions on the Flood Plan that were identified as the Highways Department responsibility and whether Cllr Batchelor could help with cross-referral among council officials. The response was that Brian Heffernan was the best person to respond, and that he would forward emails to the Highways team.

Cllr Harvey reported that the deadline for the Zero Carbon Communities Grant was approaching. The Local Plan report from consultants on potential development sites was due at the end of August.

1. **Planning**

**To be discussed:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **21/02464/HFUL**  WCPC voted to support the application. | Linnet Hall Barn Road to Linnet Hall Weston Colville CB21 5PF | Construction of detached building comprising two stables and a workshop/store | Awaiting Decision |
| **21/02431/LBC**  **21/02430/HFUL**  WCPC voted to support the application. | Coven Wood Cottage Mill Hill Weston Colville CB21 5NY | Restore lower section of thatched roof to pan tiling | Awaiting Decision |
| **21/02590/HFUL**  No comments | 44 Mill Hill Weston Colville CB21 5NY | Two storey rear extension | Awaiting Decision |

**SCDC Decisions:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **20/02593/OUT** | Garage Plot To North Of 14 Horseshoes Lane Weston Colville Cambridge | Outline planning for the development of 1 No. detached dwelling house with all matters reserved. | Approved |
| **21/00187/FUL** | Ivy House, The Green, Weston Colville, CB21 5NT | Demolition of the existing buildings and the erection of 4 No. dwellings, remodelled access and associated infrastructure | Approved |
| **21/01050/LBC** | 73 Common Road Weston Colville CB21 5NS | Superstructure repair and reinstatement works following flash flood damage | Awaiting Decision |
| **21/01516/FUL** | Farmyard, Off Old Airfield Runway Weston Woods Farm Common Road Weston Colville CB21 5NR | Construction of an agricultural building | Approved |

It was noted that Ivy House was back on the market.

1. **Matters for the Council to discuss/vote on**
   1. **Flooding and Road Drainage –** A report was received**.**
2. **Update on current position –** TheFlood plan has been updated and sent to CCC. Area 6, by Hall Farm – clearing drains was added. The Plans and Appendix were sent to the EA. A condition of grant support was that it needed to be a version agreed by WCPC. Cllr Garrod had attended a Zoom meeting with CC officer.
3. **Flood Wardens -** Peter White plus Cllrs Garrod, Durham, and Parker. It was determined to place a note in Challenge this September. Cllr Ashbridge suggested that a map should be held by WCPC showing drains in village. This was met with support.
4. **Items from the environment agency -** hydrosacks, signs, Hi-Viz jackets, etcCllr Garrod recommended6 x flood signs, 40 x hydrosacks, 30 x hydrosacks and Hi-Viz clothing. It was also suggested that a submersible pump and sack barrow were sourced.

**iv) Purchase of storage bins for hydrosacks -** £179 + VAT each. Cllr Garrod suggested x2 and locks. It was proposed that expenditure to purchase the bins up to £450. Cllr Garrod would purchase and claim the expenses from the Council. **P: Cllr Durham, S: Cllr Parker, All in fav.** Cllr Vidler asked whether the £1500 available was a one-off amount or an annual sum.

1. **Flood Plan on the website –** The Clerk was asked to ensure the Flood Plan was in a prominent position on the website.
2. **Update on Highways Agency actions –** Cllr Batchelor would forward emails on to Brian Heffernan.
3. **Next steps –** A summary was provided by Cllr Garrod.
   1. **Bridleway 14 –** To receive a report and determine actions.

The County Council has notified the current land owners that the official route of Bridleway 14 goes through the timber yard and then through the middle of one West Brink Farms fields past the site of a now non-existent village sewage works and has not been updated since 1962.Glen Edge of West Brink Farms who farm the three fields previously owned by the Mayfield’s presented his proposals to request a rerouting of the Bridleway to reflect the current route that goes round the timber yard and follows the line of the permissive path at the meadow edge. His proposal retains better access for all, and it includes the removal of the hedge on the non-permissive path side of the Bridleway to widen it. The Permissive path would remain in place.

Before making his formal diversion request, Glen felt best practise would be to seek the views of The Ramblers and British Horse rider’s associations and the parish council.

Glen clarified that no financial support was requested but asked the Parish Council to indicate general support when CC consults. It was proposed that the PC would support the consultation. **P:** **Cllr Vidler S: Cllr Parker, All in Fav**

* 1. **Street Lighting** – To discuss the Street Lighting Power Supply contract and determine actions – WCPC was approached by Utility Aid. Cllr Vidler asked SSE direct who quoted £207.89 to continue for next year. It was proposed to stay with SSE **P: Cllr Durham, S: Cllr Parker, All in fav.**
  2. **Platinum Jubilee event** – There was a proposal for national celebrations on 4th June 2022. It was asked whether there was £300 in PC reserves from Jubilee 2012. It was suggested that an entry was made in the Challenge to gauge interest for that date, and request ideas. Cllr Vidler commented that WCPC no longer has a representative on the Reading Room Committee.
  3. **Community led plan** – Annual review of the plan. The Clerk was asked to place a copy on the website. The key findings were reviewed.
  4. **Review of policies –** Deferred until September.
  5. **Car park/tree naming** – It was determined to dedicate a tree to Allen Scott. The Silver Birch planted by Cllr Garrod. It was proposed to purchase a dedication plaque – cost £50-£80. **P: Cllr Vidler, S: Cllr Garrod All in fav.**
  6. **Defibrillator –** To note that new pads (£44 excl. VAT) and battery were required (£255 excl. VAT) payment was approved **P: Cllr Durham, S: Cllr Garrod, All in fav**.
  7. **Dog Waste Bin –** A request from parishioners has been made for a dog waste bin to be placed at the bottom of Horseshoe Lane. It was proposed that the Clerk would request a bin from SCDC. The two placed at Church End in 2018, were funded by SCDC. **P: Cllr Durham, S: Cllr Garrod, All in fav.**

1. **Matters In hand / Arising since last meeting**
   1. **SID and LHI** – A report was received. Proposal due in September.
   2. **Footpaths –** No update.
   3. **Gypsy, Roma, Traveller Inclusion toolkit** – Nothing received from the Communities Partnership. The South Cambs magazine had a reference.
   4. **Car Park Fence –** To note that the owners of the Old Forge sought permission to replace the Reading Room car park fence on their boundary, to improve privacy. Permission was granted, on the understanding that the boundary would remain unaltered. **P: Cllr Vidler, S: Cllr Parker, All in fav.**
2. **Playground –** 
   1. **Maintenance-** A report was received. A proposal was made for Brett Jones to carry out the recommendations from the Playground Inspection – springs on the gates, and a board below the fencing on the stream side. **P: Cllr Durham, S: Cllr Garrod, All in fav.**

**10.2 – Gym Equipment –** To receive a report, a request had been made from a parishioner for WCPC to consider adding some outdoor adult gym equipment to the recreation ground. Trim Trail. A site had not been identified. Peter White was willing to investigate further if appetite and a site could be found. Cllr Parker responded positively provided funding and a site could be found.

1. **Finance –** 
   1. **To Approve cheques – P: Cllr Vidler, S: Cllr Durham, Abstain: 1, 4 in fav.**
   2. **Internal Auditor –** It was noted that the Internally appointed Auditor, Jackie Dockerill from Running Total Bookkeeping, had audited the accounts for 2020-2021.
   3. **Quarterly Accounts –** The quarterly accounts were received.
   4. **Notice of Public Rights and Publication of Annual Governance & Accountability Return –** It was noted that the Certificate of Exemption was submitted to PKF Littlejohn on 28th June, and the documents required for compliance were uploaded to the website on 30th June. The Public Rights period will run from 1st July to 11th August.

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| **Credit Received Precept 21st April**  **Southern Electric 21st May** | £6,250  £98.97 |
| **Wages s/o** | £211.19 |
| **Balance at Lloyds Bank on 1st June 2021** | £16,756.98 |

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| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting June 16th | £11.44 | £12.69 | £1.25 |
| 788 | Backdated Pay (April, May, June, July) |  | £30.52 |  |
| 789 | iTransact SSL Website  Quarterly office365 charge 1.06.2021-30.09.2021 | £69.99  £11.40 | £97.67 | £14  £2.28 |
| 790 | Simon Ratford Grass Cutting 17.06.2021 |  | £375 |  |
| 791 | Cllr Hubbard Playground Expenses: Foot rest  Shallow Water sign x 2  Children’s play area disclaimer sign x4 | £47.73  £8.29  £18.56 | £89.50 | £9.55  £1.66  £3.71 |
| 792 | Running Total Book Keeping Audit 2020-2021 |  | £36 |  |
| **Total** |  |  | £628.69 |  |
|  | **Total of Outstanding Cheques** | 774 | £10.00 |  |
|  | **After above Cheques** |  | **£16,118.29** | **£32.45** |

1. **Matters for next Agenda**

Matters arising

**Date of Next Meeting: 6th September**

**Dates of Parish Council meetings in 2021 are: 2nd August (planning),** **6th September, 4th October (planning), 1st November, 6th December (planning).**