**Weston Colville Parish Council**

**Thursday 29th March 2021**

**To Members of the Council**

**You are hereby summonsed to the meeting of the Parish Council at 7.30pm on Wednesday 5th May. Due to the Covid-19 restrictions the Meeting will be held via Zoom. For login details, please apply to the Clerk, meeting documents will be able to view on http://www.westoncolville.org.uk**

**Agenda for the Annual Meeting of the Parish**

**A meeting for the Electors of the Parish to discuss Parish Affairs.**

1. **Apologies for absence.**
2. **Welcome by Chairman and introduction of the Parish Councillors and Clerk.**
3. **To approve the Minutes of the last meeting of Weston Colville Annual Meeting of the Parish held on 15th May 2019.**
4. **Chairman's Annual Meeting of the Parish Report.**
5. **Presentation by Cllr Garrod on the Community Flood Plan**
6. **Presentation by Cllr Durham on the Cambridgeshire Community Funding Panel**
7. **Questions and comments from Electors.**

**Cllr Vidler**

**Agenda for the Annual General Parish Meeting**

1. **Election of Officers**
   1. Chairman

Acceptance of Office by Chairman to be signed

* 1. Vice-Chairman

Acceptance of Office of Vice Chairman to be signed

1. **Determination of Representatives**
   1. Financial Overseer
   2. Footpaths Representative
   3. Traffic Calming Working Party
   4. Community Flood Plan Working Party
   5. Playground Working Party
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest –** To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests
4. **Public Participation Session –** The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

A short presentation to be provided by the Ivy House Developers.

1. **To approve minutes-** For the meeting of Weston Colville Parish Council on 1st March 2021.
2. **District and County Council reports and items of interest** – To receive reports.
3. **Planning**

**To be discussed:**

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| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **21/01050/LBC** | 73 Common Road Weston Colville CB21 5NS | Superstructure repair and reinstatement works following flash flood damage | Awaiting Decision |

**SCDC Decisions:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **20/02593/OUT** | Garage Plot To North Of 14 Horseshoes Lane Weston Colville Cambridge | Outline planning for the development of 1 No. detached dwelling house with all matters reserved. | Awaiting Decision |
| **21/00187/FUL** | Ivy House, The Green, Weston Colville, CB21 5NT | Demolition of the existing buildings and the erection of 4 No. dwellings, remodelled access and associated infrastructure | Awaiting Decision |
| **21/00112/FUL** | Weston Green Barn, Common Road, Weston Colville, CB21 5NS | Equine facilities comprising of four stables, tack room, hay and feed store | Approved |

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1. **Matters for the Council to discuss/vote on**
   1. **Flooding and Road Drainage –** Consultation on the plan, to determine actions.
   2. **CSP Gypsy, Roma & Traveller Inclusion Workshop –** To receive a report.
2. **Matters In hand / Arising since last meeting**
   1. **SID and LHI** – To receive a verbal report.
   2. **Footpaths –** To receive an update.
   3. **Pimp My Fish** – To note, Pimp my Fish visited Weston Colville on 20th March, and 23rd April. They will next be visiting on 15th May, and then plan to attend on the 1st Friday of the month from July onwards. There has been a good reception from Parishioners.
   4. **Street Lighting –** To receive a report.
3. **Playground –** To note that the Project Monitoring Document for the CCF has been completed. David Bracey has carried out the annual playground inspection in April. To receive a report and determine actions.
4. **Finance –** 
   1. **To Approve cheques –**
   2. **CAPALC –** To approve the annual subscription between meetings, as the anticipated invoice had not arrived prior to the agenda being published.
   3. **Internal Auditor –** To approve a new Internally appointed Auditor for 2020-2021 accounts onwards. On recommendation from the Clerk of West Wratting/West Wickham Jackie Dockerill from Running Total Bookkeeping was approached. She has availability and charges £18 an hour (average 4hrs to audit a PC’c accounts). **P:**
   4. **Year End Accounts –** To receive the Year End Accounts.
   5. **AGAR: Annual Governance Statement 2020/2021** – Responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements.
   6. **AGAR: Accounting Statements 2020/2021**

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| **Credit Received** |  |
| **Wages s/o (Backdated pay to 1st April to be set up by July meeting)** | £203.58 |
| **Balance at Lloyds Bank on 31st March 2021** | £12,354.23 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting | £36.93 | £38.76 | £1.83 |
| D/D | Public Works Loans Body 31st March |  | £1,143.39 |  |
| 782 | David Bracey Playground Inspection 2021 | £135 | £162 | £27 |
| 783 | Insurance 2021-2022  IPT | £553.65  £66.44 | £620.09 |  |
| 784 | Simon Ratford Grass Cutting |  | £375 |  |
| 785 | CAPALC – Cllr Training (Approved in March 2021) |  | £75 |  |
| **Total** |  |  |  |  |
|  | **Total of Outstanding Cheques** | 772 | £50.00 |  |
|  | **After above Cheques** |  | **£11,072.14** | **£28.83** |

1. **Matters for next Agenda**

**Date of Next Meeting: Wednesday 5th July**

**Dates of Parish Council meetings in 2021 are: 7th June (planning), 5th July, 2nd August (planning), 6th September, 4th October (planning), 1st November, 6th December (planning).**

Jessica Ashbridge

Parish Clerk

Tel: 01223 291344

Email: clerk@westoncolville.org.uk

