**Minutes of the Weston Colville Parish Council Meeting held at 7.30pm on Monday 1st March 2021 via Zoom.**

**In attendance: Ray Vidler (Chairman), Bridget Durham, John Garrod, Ian Ashbridge, James Hubbard, Constantine Pagonis, Faye Parker, and Jessica Ashbridge (Clerk),**

**also, in attendance District Cllr Geoff Harvey, County Cllr Henry Batchelor and five Parishioners.**

1. **Chairman’s Welcome –** The Chairman welcomed those present.
2. **To accept apologies and reasons for absence –** None, Cllr Hubbard had to leave the meeting early, and Cllr Ashbridge was late.
3. **To make any declarations of interest –** Cllr Ashbridge declared a pecuniary interest in Item 13.
4. **Public Participation Session –** A Parishioner spoke about path between the log pile on Mill Hill to the pond, and whether a working party could be set up to trim back the brambles. It was advised that the land owner had been contacted about the hedges, but as it had not been done, it would now need to wait until the end of September.

A Parishioner thanked Highways and the PC for coordinating the new bridge at the bottom of Horseshoe Lane, as the water was running more freely. The Parishioner asked whether it would be possible to plant bulbs and reseed the area and place a bench on the site of the old bridge. It was thought that the land belonged to Highways, so Cllr Batchelor was asked to approach them for permission.

A Parishioner raised flooding concerns near the Church, and outside Hall Farm, and asked whether that had been covered in the plan, Cllr Garrod responded that the area had been covered.

A short presentation was provided by the Ivy House Developers.

Two Parishioners spoke in support of the development – both own neighbouring properties.

1. **To approve minutes-** The minutes for the meeting of Weston Colville Parish Council on 4th January 2021 were approved. **P:** **Cllr Durham, S: Cllr Vidler, 6 in fav.**
2. **District and County Council reports and items of interest** – Reports were received. A question was raised about a survey of the ditches, pots, drainage and gulleys. Cllr Batchelor responded that the Flooding Plan was very comprehensive, and that the whole document should be presented to Highways, as they were more likely to attend and provide multiple solutions, rather than single problem areas.
3. **Planning**

**To be discussed:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **21/00187/FUL** | Ivy House, The Green, Weston Colville, CB21 5NT | Demolition of the existing buildings and the erection of 4 No. dwellings, remodelled access and associated infrastructure | Awaiting Decision**Following discussion, it was determined to support the application.** |
| **21/00112/FUL** | Weston Green Barn, Common Road, Weston Colville, CB21 5NS | Equine facilities comprising of four stables, tack room, hay and feed store | Awaiting Decision**No comments.** |

 **SCDC Decisions:**

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| **Planning reference** | **Address** | **Proposal** | **Decision** |
| **20/02593/OUT** | Garage Plot To North Of 14 Horseshoes Lane Weston Colville Cambridge | Outline planning for the development of 1 No. detached dwelling house with all matters reserved. | Awaiting Decision |
| **20/03135/FUL** | Three Horseshoes Farm Horseshoes Lane Weston Colville CB21 5NU | New cartlodge | Approved |
| **20/04597/FUL** | Weston Woods Farm Common Road Weston Colville CB21 5NR | Additional Grain Store, Handling Facilities and Silos. | Approved |

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1. **Matters for the Council to discuss/vote on**

Cllr Durham offered thanks to Cllr Garrod for all the work that had been put in to creating the Flood Plan. Thanks were extended to Cllrs Garrod, Durham and Parker for their contributions, on behalf of the Council.

**8.1 Flooding and Road Drainage –Flooding and the Community Flood Plan.**

**a) Update on outstanding flood control actions** – The areas that had been highlighted in red on the Flood Plan were outstanding. Many of the areas were under the responsibility of Highways. Cllr Batchelor suggested the whole document was sent to them.

**b) The Flood Plan and Appendix - content and scope –** Six areas were covered by the plan; it was determined to annex them all.

**c) Flood Warden(s) –** It was determined to link a call for volunteers to become Flood Wardens with a consultation on the plan.

**d) Sand bags and signs –** It was suggested that the Reading Room Committee could be approached, to see if a shed could be erected next to the other sheds in the garden to house sandbags.

**e) Consultation on the plan –** To take place in May.

**f) Next steps. -** Reports were received, it was determined to place the draft Flood Plan on the website.

Cllr Hubbard left the meeting.

**8.2 Emergency Plan –** Cllr Durham had been asked to coordinate contact details for the emergency plan, and asked Cllrs/the Clerk to provide phone numbers that would be held securely by SCDC and not placed in the public domain. Cllr Harvey was asked to determine who the coordinator was at SCDC.

Cllr Ashbridge joined the meeting.

**8.3 Pimp My Fish –** A letter was received, and it was determined that the Pimp My Fish takeaway van could park in the Reading Room Carpark on a regular basis, the initial date was proposed as Saturday 20th March. There was an option for a more regular Tuesday evening slot. The Clerk was instructed to ensure that no litter would be left in the car park, and also to check with the insurance company. To note – post meeting, that the Car Park is covered under the PC’s insurance policy, risk assessment was required to be carried out. **P: Cllr Vidler, S: Cllr Durham, 6 in fav.**

**8.4 Path between Church End and Weston Green** – Comments were made during the public participation section.

**8**.**5 AGM/APM –** It was determined to hold the meeting via Zoom, as The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 made provision for the conduct of local authority meetings to be held virtually before 7th May 2021, and for public and press access to these meetings. **P: Cllr Vidler, S: Cllr Durham, 6 in fav.** It was hoped that when the July meeting was held it would be possible to meet in person, due to the relaxing of covid-19 restrictions. Cllr Vidler reported the APM needed to be a meeting that was determined by Parishioners comments, suggestions, and motions. It was hoped that providing a presentation about the Flood Plan, and also the traffic calming, would entice Parishioners to attend.

1. **Matters In hand / Arising since last meeting**
	1. **SID and LHI** – A full report would be delivered at the next meeting.
	2. **Footpaths –** A request had been made by the landowner that steps were provided on the slope of Footpath 7, as people were walking through flower beds to avoid the slippery slope due to the amount of rain that had fallen. The bridge on Footpath 18 had still not been repaired, and the other bridge was in the wrong place. The bridge at College Farm had not been removed, the Clerk was instructed to write to the owners about its removal, the Council had supported the redirection on the basis that it would be removed.
	3. **Clerk Training –** To note that the Clerk has completed and passed her CiLCA qualification. Congratulations were offered.
	4. **Cllr Training –** Cllr Vidler attended Understanding Annual Meetings on 9th February (£30), and Cllr Parker has been booked on to New Cllr Training Day on 27th March (£75 – invoice to be paid on receipt). The training was accepted **P: Cllr Durham, S: Cllr Garrod, 6 in fav.**
2. **Playground –** To note that the fence has been completed, and the money has been received from the Cambridgeshire Community Foundation. The Project Monitoring Document requires completion. It was determined to appoint David Bracey to carry out the annual playground inspection in April. **P: Cllr Vidler, S: Cllr Durham, 6 in fav.**
3. **Finance –**
	1. **To Approve cheques – P: Cllr Vidler, S: Cllr Garrod, 4 in fav, Abstain: 2**

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| **Credit Received**  | Cambridgeshire Community Foundation £2,500 |
| **Wages s/o**  | £203.58 |
| **Balance at Lloyds Bank on 2nd February** | £16,568.93 |
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| **Cheque number** | **Detail and Date** |  | **Amount** | **VAT** |
| D/D | Street lighting February | £36.93 | £38.76 | £1.83 |
| 778 | Brett Jones Contracting – Replacement playground fence on the Recreation Ground |  | £2,500 |  |
| 779 | Clerk’s Expenses – Printer Ink | £27.46 | £32.95 | £5.49 |
| 780 | CAPALC - Cllr Training – Understanding Annual Meetings |  | £30 |  |
| 781 | iTransact – quarterly email charges 01/03/21-31/05/21 | £11.40 | £13.68 | £2.28 |
| **Total** |  |  | £2,615.39 |  |
|  | **Total of Outstanding Cheques**  | 772 | £50.00 |  |
|  | **After above Cheques**  |  | **£13,903.54** | **£9.60** |

1. **Matters for next Agenda –** Remove Matt Jackson as signatory, Windfarm Panel Representative, appoint a new internal auditor.
2. **Employment -** Under the Public Bodies (Admission to Meetings) Act 1960 and in accordance with 3d pursuant to Standing Order 11 and 19, it is resolved that the Public are excluded from any discussion on this item as it concerns employment matters. **P: Cllr Vidler, S: Cllr Parker, 6 in fav.**

It was determined to increase the pay for the Clerk due to her achieving the CiLCA qualification, from Pay Scale 7 to 9 from 1st April.

**Date of Next Meeting: Wednesday 5th May (APM/AGM)**

**Dates of Parish Council meetings in 2021 are: 6th April (planning), Wednesday 5th May (APM/AGM), 7th June (planning), 5th July, 2nd August (planning), 6th September, 4th October (planning), 1st November, 6th December (planning).**

The meeting closed at 21.04.