

**Minutes of the Weston Colville Parish Council Meeting held at 7.30pm on Monday 6<sup>th</sup> July 2020 via Zoom.**  
**In attendance: Ray Vidler (Chairman), Bridget Durham, Matt Jackson, John Garrod, Ian Ashbridge, Constantine Pagonis, and Jessica Ashbridge (Clerk)**  
**Also in attendance: 3 Parishioners, County Cllr Henry Batchelor, District Cllr Geoff Harvey.**

To note that since the Council last gathered in March, meetings were suspended. Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panels Meetings) Regulations, were passed on 2nd April, for England and Wales, advising that Parish Councils may now meet virtually up until May 2021. Per the Regulations the AGM did not take place in 2020, and has been postponed until 2021. The Annual Meeting of the Parish has also been postponed until 2021.

1. **Chairman's Welcome** – The Chairman welcomed those present.
2. **To accept apologies and reasons for absence** – Apologies were accepted from Cllr Hubbard. Cllr Ashbridge joined the meeting late.
3. **To make any declarations of interest** – None received.
4. **Public Participation Session** – A parishioner spoke about the Ivy House development listing six points he wanted raised. Cllr Vidler thanked him for his comments.  
A parishioner spoke about the Ivy House development, expressing safety concerns for children being dropped off and collected by the school bus outside the development, and how noise would be mitigated etc.
5. **To approve minutes-** The minutes of the meeting of Weston Colville Parish Council on 2<sup>nd</sup> March 2020 were approved **P: Cllr Vidler, S: Cllr Garrod – All in fav.** The report of planning and finances for April/May/June, was received, appended.
6. **District and County Council reports and items of interest** – Verbal reports were received, appended.
7. **Planning**

**7.1 To be discussed:**

Planning reference	Address	Proposal	Decision
20/02430/FUL	Ivy House, The Green, Weston Colville, CB21 5NT	Demolition of the existing buildings and the erection of five dwellings, remodeled access and associated infrastructure.	Awaiting Decision
20/02593/OUT	Garage Plot To North Of 14 Horseshoes Lane Weston Colville Cambridge	Outline planning for the development of 1 No. detached dwelling house with all matters reserved.	Awaiting Decision <b>No Comments</b>

**20/02430/FUL** – Following a discussion it was determined to neither support nor object to the application, and to raise the following comments on the Greater Cambridgeshire planning department – 1) concerns over access, it was noted that Highways had objected to the application. Concerns were raised over safety particularly for the school children catching the bus in the mornings and afternoons, and a request that an access/delivery plan was put in place; 2) parking – the plans show two spaces per property, with only one visitor parking space, concerns were raised that this was not sufficient, as the road outside the development has cars parked along it; 3) privacy – a condition was requested that the skylight windows on plot 2&3 could not be changed in the future to dormer windows as it would impact on the privacy on the neighbouring property, and that a wall is built to replace the current barn wall, and not a fence; 4) disappointment was expressed that the two senior properties had been withdrawn, these had been mentioned during the discussion with the architect in March. **All in fav of making the comments.**

**7.2 SCDC Decisions:**

Planning reference	Address	Proposal	Decision
--------------------	---------	----------	----------

<b>S/2254/17/FL</b> Commented on 24.06.2020	St Marys Church Church End Weston Colville CB21 5PE	Removal of condition 6 (Burial depth) of planning permission	Approved
<b>20/02423/HFUL</b> Commented on 04.06.2020	1 The Green Weston Colville Cambridge Cambridgeshire CB21 5NT	Single storey side and rear extension, externally insulate and render existing ground floor bathroom and enclose existing canopy to the front.	Awaiting Decision
<b>20/01945/HFUL</b> Commented on 22.06.2020	74-75 Common Road Weston Colville CB21 5NS	First floor rear extension	Awaiting Decision

Cllr Ashbridge joined the meeting.

## 8. Matters for the Council to discuss/vote on

**8.1 Covid-19** – Thanks were expressed on behalf of the Parish Council to the parishioners that had helped those in need, across the village during the pandemic. Cllr Vidler had coordinated the efforts. When it is safe to do so, a Village Event will be put on with the Reading Room.

## 9. Matters In hand / Arising since last meeting

**9.1 Website** – The website went live at the end of June. The address is <http://www.westoncolville.org.uk>.

Cllr Pagonis took photos, and the website has a google index. The contact form is linked to the clerk's new email address [clerk@westoncolville.org.uk](mailto:clerk@westoncolville.org.uk).

**9.2 SID and LHI** – None received.

**9.3 Footpaths** – A report was received. Cllr Durham has requested more footpath and bridleway signs and proposed new route for Footpath 19 has been mown, but there have been no notifications. Cllr Batchelor informed the PC that there is a new Rights of Way Officer, Mark Peck. The bridge at the junction of Footpath 18 (Weston Colville Parish) and Footpath 15 (Carlton Parish) has been reported, as the hand rail is loose.

**9.4 Flooding** – Overgrowth in the Stour has caused concern.

**9.5 Free Tree from SCDC** – To note that as agreed at the meeting on 2 March, a single specimen of silver birch (*Betula uti* var. Snow Queen) was purchased for £49.99 (SCDC voucher was for £60). The tree was planted in the area of grass between the village pond and the stream at the end of March. The tree appears to have established well and put on some healthy new shoots.

**10. Playground** – The report following the safety inspection was received, Cllrs Jackson and Hubbard will coordinate to carry out repairs. More information had been requested about the Wadlow Windfarm grant application, which was provided by the Clerk.

## 11. Finance

**11.1 To Approve cheques** – Payment for the domain name and Clerk's email. **P: Cllr Durham, S: Cllr Jackson, Abstain – 1 (as a beneficiary), 5 in fav.**

**11.2 Accounts** – The quarterly accounts were received.

**11.3 AGAR**- The declaration of exemption for 2019/2020 was approved. **P: Cllr Vidler, S: Cllr Jackson, All in fav.**

**11.4 AGAR** – The Annual Governance Statement for 2019/2020 was approved. **P: Cllr Durham, S: Jackson, All in fav.**

**11.5 AGAR** – The Annual Accounting Statement for 2019/2020 was approved. **P: Cllr Vidler, S: Cllr Jackson, All in fav.**

**11.6 AGAR** – The Internal Auditor's Report for 2019/2020 had not been received prior to the meeting.

**11.7 Pension** – Cllr Vidler had completed the three yearly pension form – the Clerk opts out.

<b>Credit Received</b>	Precept 22 <sup>nd</sup> April	£3,125
	Precept 14 <sup>th</sup> May	£3,125
<b>Wages s/o</b>		£182.88
<b>Southern Electric Street Lighting d/d</b>		£41.34 (VAT £1.91)

<b>Balance at Lloyds Bank 30<sup>th</sup> June 2020</b>	<b>£12,836.17</b>
---	-------------------

<b>Chq no</b>	<b>Detail</b>	<b>Amount</b>	<b>Total</b>	<b>VAT</b>
<b>764</b>	<b>Website domain charges, email charges March-August 2020</b>	£37.80	£45.36	£7.56
	<b>Total of Outstanding Cheques</b>		£0	
	<b>After above Cheques</b>			<b>£12,790.81</b>

## 12. Matters for next Agenda

**Date of Next Meeting: 7<sup>th</sup> September 2020 via Zoom**

**Dates of Parish Council meetings in 2020 are:** 3<sup>rd</sup> August (planning), 7<sup>th</sup> September, 5<sup>th</sup> October (planning), 2<sup>nd</sup> November, 7<sup>th</sup> December (planning).

The meeting ended at 20.55

Appendix 1:

**Weston Colville Parish Council**  
**Report of Actions April, May, June 2020**

Due to the Corona Virus pandemic and subsequent lock down, the following actions have been taken, with voting occurring via email.

- 1. Declarations of Interest:** Cllr Ashbridge declared a personal and prejudicial interest in S/2254/17/FL. Cllrs Garrod and Jackson declared personal and prejudicial interests in the donation to the Cricket Club.

### 2. Planning

#### 2.1 Open applications:

Planning reference	Address	Proposal	Decision
S/2254/17/FL Commented on 24.06.2020	St Marys Church Church End Weston Colville CB21 5PE	Removal of condition 6 (Burial depth) of planning permission	Awaiting Decision
20/02423/HFUL Commented on 04.06.2020	1 The Green Weston Colville Cambridge Cambridgeshire CB21 5NT	Single storey side and rear extension, externally insulate and render existing ground floor bathroom and enclose existing canopy to the front.	Awaiting Decision
20/01945/HFUL Commented on 22.06.2020	74-75 Common Road Weston Colville CB21 5NS	First floor rear extension	Awaiting Decision

### Payment Schedule:

**3.1: Approval of cheques** - payment for Cricket Club **P: Cllr Vidler, S: Cllr Hubbard, 5 in fav, 2 abstain.** All other cheques are payments for actions that have previously been determined and voted on.

**3.2 Precept** – On behalf of the Head of Finance for South Cambs: “When I wrote to you last month to ask for your support with our cash flow, the actual impact of the pandemic on the Council finances was unknown and we had some real concerns.

As a precaution we therefore took the reluctant step of paying a quarter of your precept in April, with a second quarter to be paid in July. We said that if this caused you a problem you should contact us and we would pay both quarters in April as normal.

I am now pleased to say that our cashflow position is looking better than we expected. Not wanting to hold on to your precept money for longer than is necessary we will therefore be paying the second quarter of your precept on 14 May, instead of in July. As I promised in my previous letter it is our intention to pay the third and fourth quarters together in September as normal.

I cannot thank you enough for allowing us to pay your first two quarters separately and I can assure you that your help has been much appreciated. Thank you also for your ongoing work to support our communities during this crisis.”

Credit Received	Precept 22 <sup>nd</sup> April	£3,125
	Precept 14 <sup>th</sup> May	£3,125
Wages s/o April, May, June		£182.88
Balance at Lloyds Bank 21 <sup>st</sup> May 2020		£13,972.69

Date	Cheque	Detail	Amount	Total	VAT
16.04.2020	DD	Southern Electric Street Lighting	£38.50	£40.41	£1.91
21.04.2020	Briggs Gift	Age UK		£250	
23.04.2020	759	Cricket Club donation		£250	
23.04.2020	760	Simon Ratford - Grass Cutting		£300	
13.05.2020	761	David Bracey – Annual Playground Inspection	£135	£162	£27
18.05.2020	DD	Southern Electric Street Lighting	£38.50	£40.41	£1.91
12.06.2020	762	Simon Ratford – Grass Cutting		£300	
12.06.2020	763	Zurich Insurance 2020/2021		£612.30	
18.06.2020	DD	Southern Electric Street Lighting	£38.50	£40.41	£1.91
	Total of Cheques to be paid			£1,745.53	£32.73
	Total of Outstanding Cheques (statement up to 4 <sup>th</sup> June)	762 763		£300 £612.30	
	After above Cheques			£12,227.16	

## County and District Council Report

### A1307 Update

Work due to start in July will include a new crossing and upgrade of the roundabout at Babraham as well as alteration to the exit from Babraham High Street on to the A1307. This will include the closing of right turn facility. This is a big job and is likely to continue through to the autumn. Also starting work this month will be alterations to the dual carriageway in preparation for installing average speed cameras and improvements to the Dean Road crossing.

There will be a workshop on the 21 July to discuss the outstanding work on the Wandelbury to Addenbrooks section. There is a review ongoing looking at new options for the Hildersham crossing. The original proposal was for a three-way traffic lights system, but modelling is showing that traffic flows would be badly effected at busy times, this, coupled with difficulties over land acquisition, has led to a rethink. We should be consulted on the new proposals in the next few weeks but no date yet.

For more up to date detail go to GCP website - <https://www.greatercambridge.org.uk/>

They are also currently consulting on the access to the city from the East. Not directly affecting us on the A1307, but some of our constituents do access Cambridge from this direction, so do get engage with the consultation - <https://consultcambis.uk.engagementhq.com/cambridge-eastern-access>

### Foster Carers

The County Council have launched a campaign to try to find more foster carers. If you, or anyone you know, would benefit from that, please do refer them to the County Council -

<https://www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption>

### Shielded People

From Monday 6th July the government has changed the rules around people who are on the shielded list. They will now be able to meet in groups of up to 6. The County Council is still managing these people on the shielded list, if you think there is someone who needs additional support, do let Henry know.

### Library Services

The library service run by the county council, is set to restart as of Monday 6th July. The major libraries in Cambridge, Bar Hill, Cambourne, Ely, Huntingdon, March, St Ives and Wisbech will reopen then.

Smaller libraries, such as the one in Linton, will reopen on August 3rd.

### Wedding Ceremonies

The County Council's marriage registration service has started up again as on July 4th. They will be prioritising those couples who have had their weddings postponed due to Covid-19.

### Zero Carbon Communities Grant

Round 2 of the SCDC Zero Carbon Communities Grant is now open. This year the grant is focussing on three main themes – cycling, community buildings and tree planting & other nature-based initiatives. Applications are invited from parish councils and community groups. The total available is £100,000 with individual grants of £1,000 - £15,000. The scheme opened on Wednesday 1st July and the application deadline is 5pm Wednesday 30th September.

Signed.....7<sup>th</sup> September 2020

Cllr Vidler