

# Weston Colville Parish Council

Chairman: Ray Vidler

## Minutes

Of the Annual Parish Meeting held on Monday 15<sup>th</sup> May 2018 at 7pm in the Reading Room, Weston Colville

Present: Ray Vidler (Chairman), Matt Jackson, Ian Ashbridge, John Garrod, Jessica Ashbridge (Clerk).  
In Attendance: District Councillor Geoff Harvey, County Councillor Henry Batchelor.

The chairman opened the meeting at 7pm.

- 1. To accept apologies and reasons of absence –**  
Bridget Durham, James Hubbard, and Constantine Pagonis.
- 2. To elect the Chairman –** Ray Vidler as Chairman **P: Cllr Garrod, S: Cllr Jackson All in fav.**  
Bridget Durham as Vice Chair **P: Cllr Jackson, S: Cllr Garrod All in fav**  
Jessica Ashbridge as Clerk/RFO **P: Cllr Jackson, S: Cllr Garrod All in fav**
- 3. To approve the minutes of the Annual Meeting** on 14<sup>th</sup> May 2018 **P: Cllr Vidler, S: Cllr Garrod All in fav**
- 4. Chairman's Report –** Cllr Vidler delivered his report. Appended.  
Cllr Batchelor arrived.
- 5. Acceptance of office forms -** were completed and signed by the Proper Officer.
- 6. Presentation from Jacqueline Douglas about the Parish Nurse Scheme.**
- 7. Close -** The meeting ended at 7.38pm

## Parish Council Meeting

- 1. To accept apologies and reasons for absence-** Bridget Durham, James Hubbard, and Constantine Pagonis.
- 2. To approve minutes-**  
Parish council meeting on Monday 4<sup>th</sup> March 2019 and the Planning Meeting minutes on Monday 1<sup>st</sup> April 2019. **P: Cllr Jackson, S: Cllr Vidler All in fav**  
Cllr Harvey arrived.
- 3. To make any declarations of interest –** Cllr Ashbridge declared an Interest in Mines Park planning application, as his firm is employed by the owner.
- 4. District and County Council reports and items of interest –** Cllr Harvey delivered his report, there is a Zero Carbon Communities Grant available for photovoltaics, battery storage, tree planting etc. Cllr Harvey is the Vice Chair of the Climate Change Committee, and also a member of the A1307 Strategy Group. SCDC are recruiting for a new Chief Executive.  
Cllr Batchelor delivered his report – bidding for traffic calming will be opening at the end of the summer. A1307 – public engagements start next month, June 4<sup>th</sup> at Homerton College, more information to be found on Greater Cambridge Partnership website. Innovate and Cultivate Funding available, to reduce pressure on CCC. The next Combined Parishes meeting will focus on planning, to be held at the end of May. Full reports appended.
- 5. Parishioners' Question Time –** None.
- 6. Planning**  
6.1 Planning to be discussed and voted by Parish Council.

Reference	Address	Application	Decision
S/1514/19/FL	Mines Park, Chapel Road, Weston Colville, Cambridge, CB21 5NX	Re-submission of S/1311/16/FL for the erection of a country house, two staff dwellings, and barn, together with parkland, associated site works, and excavation of lake and	No recommendation.

		pond	
<b>S/1060/19/FL</b>	Jubilee Farm, Chapel Road, Weston Colville, Cambridge, CB21 5NX	Single storey side extension and 2 storey rear extension – amended.	Council objects on the grounds of loss of light and privacy for the neighbour, and there is scope to extend on the far side of the property.

#### 6.2 Status of planning applications with District Council

Reference	Address	Application	Decision
<b>S/0823/19/FL</b>	Change of use of agricultural buildings to B1 and change of use of former silage clamp to outside storage of landscaping products	Weston Woods Farm, Common Road, Weston Colville, Cambridgeshire, CB21 5NR	Awaiting decision
<b>S/0024/19/FL</b>	23 Spring Terrace, Church End, Weston Colville, Cambridge, Cambridgeshire, CB21 5PB	Conversion of front garden to gravel drive and extension of front curb.	Approved
<b>S/0691/19/FL</b>	Weston Woods Farm, Common Road, Weston Colville, Cambridge, Cambridgeshire, CB21 5NR	Replacement/New Farm Buildings and drainage attenuation within existing farmstead	Awaiting decision

6.3 To discuss any applications received up to 3pm on the day of the meeting. None.

#### 7. Matters In hand / Arising since last meeting

7.1 Website update – no update, as Cllr Pagonis was not at the meeting. The AGAR documents are to be placed on the SCDC website, as they need to be available to the public.

7.2 Car Park transfer from SCDC to WCPC update – no update, contact provided by Cllr Batchelor, for the Clerk to chase at SCDC.

7.3 SID update and to determine whether to instruct an inspector from Highways to assess traffic calming in the village – No update as Cllr Hubbard was absent, determine to arrange an Extraordinary Meeting on Wednesday 6<sup>th</sup> June to discuss further actions.

7.4 Footpaths Update – A new bridge has been installed by the Methodist Chapel, there have been some complaints as it has a step, and is not wide enough for a wheelchair.

#### 8. Matters for the council to discuss / vote on

8.1 To adopt the Code of Conduct – **P: Cllr Vidler, S: Cllr Jackson All in fav**

8.2 To adopt Risk Assessment Policy – grammatical correction required in the Insurance section. **P: Cllr Jackson, S: Cllr Garrod, All in fav**

8.3 To adopt Financial Regulations **P: Cllr Jackson, S: Cllr Vidler**. A financial overseer is required that is not a cheque signatory. Cllr Garrod proposed and accepted. **P: Cllr Vidler, S: Cllr Jackson, All in fav.**

8.4 Icknield Way – A report was issued which stated gating the byway would not be considered yet due to a Public Space Protection Order, and in the mean time to report any illegal/antisocial activities to the relevant authorities. All reports are logged, and may help build a picture of whether gating is required in the future. Cllr Batchelor expressed the importance of reporting. Contact details appended.

8.5 Bus Routes – Following the presentation of the Parish Nurse Scheme, there are buses that run daily through the village, and there is potential for the times to be altered subject to demand by contacting the contractors directly.

8.6 CCC Street Lighting Survey – Cllr Vidler has responded.

8.7 Parish Plan Review – Following discussion it was determined to review the questionnaires that were circulated to all households before the last Parish Plan, to establish what parishioners would like. Most of the items on the previous plan have either been carried out, or have been beyond the control of the Parish Council. A question needs to be raised regarding the precept, due to over spending, either the precept

would need to be raised, or charitable donations that are currently made would need to be reduced.

## 9. Playground

9.1 Inspection Report from David Bracey received. The Clerk accompanied the Inspector. Church End equipment is all in good order, there was a suggestion of placing matting either side of the slide. Some maintenance work is required at the Recreation Ground, Cllrs Jackson and Hubbard will meet and discuss what can be done themselves.

## 10. Finance

10.1 AGAR 18/19 Annual Governance Statement approval **P: Cllr Vidler, S: Cllr Ashbridge All in fav**

10.2 AGAR 18/19 Accounting Statements approval **P: Cllr Jackson, S: Cllr Garrod All in fav.**

10.2 Payments since last meeting **P: Cllr Vidler, S: Cllr Garrod All in fav**

Date	Chq No	Payee	Item	Amount
24.04.19	075 (Briggs Gift)	Age UK (previous chq cancelled)	Funding for Small Villages Warden scheme	£250
17.04.19	735	Simon Ratford	Grass Cutting	£300

10.3 Payments to be agreed

Date	Chq no	Payee	Item	Amount
15.05.19	736	David Bracey	Playground Inspection	£162
15.05.19	737	Zurich	Insurance	£604.75
15.05.19	738	CAPALC	Membership GDPR Membership scheme	£223.60 £25
15.05.19	739	J. Ashbridge	Printer ink	£23.92
15.05.19	740	Anne Bragg	Internal Auditor – for 17/18, and 18/19	£100
15.05.19	741	Hildersham PCC	Parish Nurse Scheme	£500

10.4 Account balances - £14,101.58

## 11. Matters for next Agenda

SID

Parish Plan

Playground

Carpark Transfer

## 12. Employment

It is resolved that the public are excluded from any discussions on employment matters concerning the Clerk in accordance with Standing Order 19. Salary review for 1<sup>st</sup> April 2019. **P: Cllr Vidler S: Cllr Garrod All in fav**

**Extraordinary Meeting to discuss SID and Traffic Calming: Thursday 6<sup>th</sup> June.**

**Date of Next Meeting: 1<sup>nd</sup> July 2019 - Parish Council Meeting**

**Dates of Parish Council meetings in 2019 are:** Full Council 2/9, 4/11

Planning (if required) 3/6, 5/8, 7/10, 2/12

## **WESTON COLVILLE PARISH COUNCIL PARISH MEETING CHAIRMAN'S REPORT 2019**

I would like to start by welcoming you all to the annual parish meeting in. The last year has been a relatively quiet year for the council in which it continued to carry out a range of village maintenance activities which included

### **Maintenance of Roads and Verges**

The Parish Council implemented its usual verge cutting program this year and continues to provide street lighting for the village. Progress was also made with getting pot holes repaired and clearing gullies and drains. However, there is still more work to be done both at Church End drains and on to the 'temporary' plate installed over the collapsed culvert by the Reading Room where a permanent repair is awaited. Despite frequent chasing of the County Council Highways department we are still awaiting clarification on what they plan to do.

### **Speeding through the village**

The Council has continued to use the shared speed indicator devices to monitor the speed of traffic through the village and they seem effective in slowing most motorists down when in use. The current plan is to use the information collected from these devices to support a grant application for traffic calming in the village. The precise nature of what speed reduction measures will be implemented is still to be decided

### **Rural nature of the village**

The Council has continued to carry out its program of grass cutting and hedge trimming around the war memorial, at the Church end playing field and the play area on the Green. On a positive note the cost of this reduced this year following negotiation.

### **Play areas**

The Council has ensured that essential maintenance has been carried out for both play areas to ensure they are safe to use and kept in good order supported by the annual safety inspection of this equipment by an outside expert.

### **Community Assets**

The parish council has continued to make good progress with the transfer of the Reading Room car park from the district Council to the Parish Council and this would have been completed had it not been for yet another change of staff at South Cambridgeshire district council. Hopefully at least all the requirements have been met and this transfer can be completed this year. Once complete I would like to propose we name this the Allen Scott car park who, sadly died recently, in recognition of all his services to the village over many years. This would need to be ratified by the full council so is currently only a proposal.

### **Community led Parish Plan**

The current Parish plan was originally approved in 2015 following an extensive village survey in 2014 and most of its objectives with 2 notable exceptions have been completed as far as reasonably practical. As a result, I intend to propose that we revitalise the plan and will seek councillor support for forming a new steering group to create new 2020 plan for the village. This will be discussed in the meeting immediately following this one but if we decide to go ahead, we will be looking for volunteers from the village to support this and help identify and deliver the needs that a majority of the village see as important. I look forward to all your support in making this a reality

### **Annual Budget for the parish**

I feel it would be remiss of me not to mention our current budget deficit. In 2018/19 we spent £12,644 versus an income £8,850 showing we are currently spending 43% more than we receive. The difference is currently funded by what is termed '106' money which we receive from building developments in the village. Unfortunately, there have been no new housing developments in the last 2 years, and we will exhaust all our 106 money in 2020. The council will need to decide in January this year whether to put through a significant increase to the precept or cut back on its expenditure especially its donations or a compromise of both. I look forward to a healthy debate on this later in the year but think it would be useful if we do a parish plan survey to see what parishioners would prefer.

Finally, I would like to end by thanking all my fellow councillors and our Clerk for their time and effort in supporting the work and objectives of the council.

**Contact Details for reporting issues on Icknield Way**  
**Fly-Tipping**

Residents should report fly-tipping to the District Council via the website here:  
**<https://scams-framework.egovhub.net/ENVIROCRIMEREPORTINGFORM/launch>**

**Scramblers/quad bikes/rallying of vehicles**

Concerns about the anti-social use of the byway or physical problems such as potholes etc can be reported via the County Council's website here: <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/>

**Traveller Encampments**

Romany Gypsies and Irish Travellers have a right to live a nomadic lifestyle. It would be a breach of their Human Rights to interfere with this in any way. If you have any issues about a particular encampment you can contact George Hay on 07827234451.

**Hare Coursing**

Hare coursing is where people use dogs to chase, catch and kill hares. Hunting wild mammals with a dog is illegal in the UK under the Hunting Act 2004. If you witness hare coursing in progress, please contact the police immediately on 999.