

Weston Colville Parish Council

Chairman: Ray Vidler

Minutes

Of the Parish Council Meeting held on Monday 2nd July 2018 at 7.30pm in the Reading Room, Weston Colville.

Present: Ray Vidler (Chairman), Bridget Durham (Vice Chair), Matt Jackson, Ian Ashbridge, John Garrod, James Hubbard.

In Attendance: District Councillor Geoff Harvey.

The chairman opened the meeting at 7.32pm.

- 1. Apologies** - were received from Constantine Pagonis and County Councillor Henry Batchelor.
- 2. Minutes** - The minutes of the Parish Council Meeting on Monday 14th May 2018 were reviewed and agreed as a true record of the meeting. **Proposed by Councillor Vidler.** All agreed. Minutes were signed.
- 3. Declarations of Interest** - There were no declarations of interest.
- 4. District and County Council Reports** - District Councillor Geoff Harvey delivered his report (appended).
- 5. Parishioners' Question Time** - An email was received from a parishioner about the defibrillator, and the code being accessed by visiting Councillor Garrod and his neighbour, and suggested that every household in the parish should receive a card with the code on it. This was discussed by the council, led by Councillor Jackson, as he had just received defibrillator training. The best practice if the defibrillator is required is to ring 999, they have the code, and can explain how to use the machine. The machine also gives very clear instructions on how to use it. A poster is going to go up next to the defibrillator explaining this, and Councillor Durham will write an article for the Challenge.

6. Planning

6.1 Planning discussed and voted by Parish Council -

| Reference | Address | Proposal | Status |
|--------------|--|---|----------------------|
| S/1922/18/FL | Cheviot House, Church End, Weston Colville CB21 5PA | Proposed two storey side extension, rear single storey extension and a new rear dormer extension. | Out for Consultation |

No objections.

| Reference | Address | Proposal | Status |
|--------------|--|---|----------------------|
| S/2083/18/FL | Linnet Hall Barn, Road to Linnet Hall, Weston Colville, CB21 5PF | Proposed driveway to dwelling approved under S/0351/16/PA | Out for Consultation |

Approved subject to reinstatement of any hedges removed during the works.

| Reference | Address | Proposal | Status |
|--------------|---------------------------------|---|----------------------|
| S/1903/18/FL | The Paddock, Horseshoe Lane, | Two polytunnels and building to be used as shelter, storage and maintenance | Out for Consultation |

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|--|-----------------------------|--|--|
| | Weston Colville CB21 5NU | | |
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Unanimous objection on the grounds of Layout & Density: buildings disproportionate to size of land parcel

6.2 Status of planning applications with District Council

| Reference | Address | Proposal | Status |
|--------------|------------------|---|----------|
| S/2984/17 | Weston Woods | Installation of new portacabin office, access ramp and 5 parking bays - variation of time limit | Approved |
| S/3699/17/DC | Linnet Hall Barn | Discharge of access consent | Refused |

7. Matters in hand/ Arising since last meeting

7.1 Website update – Councillor Pagonis was absent, so will update on the website at the next meeting.

7.2 Village Sign – This has been reported to highways, by process of registering it via the portal and emailing the relevant people.

7.3 Stream Clearing and footpath update/verges – No updates, as it is a job for the winter.

7.4 Road Drain clearance and repair update – A water leak is suspected on Mill Hill, as the road is wet despite no rain for over six weeks. An email has been received from County Council flood risk officer Brian Heffernan advising that Highways are going to raise a works order to have the gully jetted and trace the location of the outfall.

Highways have also advised they could look into relocating the existing gully cover further into the road surface to see if this would catch the water prior to entering the ditch that in turn goes down the side of the properties on the north side of Brinkley Road.

7.5 Speed Indicator Device (SID) update – Data was collected from the week the SID was in place in the village; 50% of drivers were speeding, with speeds being recorded in the high 50s (mph) at Church End. There were some issues with the technology at Weston Green, so no data was recorded, however there is a very supportive group amongst the parishes that are sharing the devices, so data will be collected next time they are back in the village.

7.6 Combined Parishes Meeting – Councillor Jackson attended the meeting held in Balsham in June. The advice given was to report any Highways problems via the online portal, and also to email referencing the portal enquiry number. He learned that there is scope for councils to carry out their own works for potholes for example, using council contractors.

7.7 Wadlow Wind Farm – Councillor Durham reported on the Wadlow Wind Farm Community Fund grants. There is £48,000 available, and the success rate for projects requesting funding is 96%. The deadline for applications for the autumn round is 1 August.

8. Matters for the Council to discuss/vote on

8.1 Layby at the Reading Room – The development of a layby has been voted on previously, with the Parish Council paying for half the works and the Reading Room Committee paying the other half. The original quote was £550.

8.2 Phone Box Restoration – There was a discussion about the telephone box at the Church End, Councillor Jackson would like to take on the project potentially applying for a grant from Wadlow Wind Farm. **Councillor Vidler proposed**, Councillor Ashbridge seconded that the phone box be restored to be used for the good of the community.

9. Playground – Following the ROSPA safety inspection in April, Councillor Jackson will look in to a secondary support for the basket swing, and later in the year apply some topsoil and grass seed around the slide supports. There is some timber damage to the playhouse at the recreation ground which needs to be monitored, and the mats under the swings are creating a trip hazard. Councillor Hubbard will move the mats when the ground is softer.

10. Finance

10.1 Payment of the legal fees regarding the car park transfer £450 plus VAT to Adams Harrison solicitors **proposed by Councillor Vidler**, seconded by Councillor Durham.

10.2 Payments since last meeting

| Date | Chq. No. | Payee | Item | Amount |
|----------|----------|---------------------------------------|--|--------|
| 09.06.18 | 708 | Simon Ratford | Grass Cutting | £375 |
| 09.06.18 | 709 | Hildersham PCC | Parish Nurse Scheme | £500 |
| 24.06.18 | 710 | South Cambridgeshire District Council | Car Park Rent | £10 |
| 24.06.18 | 711 | South Cambridgeshire District Council | Administration costs uncontested Parish election | £105 |
| 24.06.18 | 712 | Parish Clerk | Wages | £180 |

10.3 Payments agreed at the meeting

| Payee | Item | Amount |
|---------------|------------------------------------|--------|
| Simon Ratford | Grass Cutting | £ 375 |
| T. J. Potter | Verge Cutting | £ TBC |
| Parish Clerk | Expenses | £50.95 |
| CAPALC* | <i>Finance for Clerks training</i> | £75 |

*Cambridgeshire and Peterborough Association of Local Councils

Councillor Vidler proposed the above payments. Councillor Ashbridge seconded this. All voted in agreement.

10.4 Account balance - **£15,860.41** on the 2nd July 2018.

10.5 Standing Order for Clerk's Wages – This is being processed.

10.6 Resolution to agree the signatories for the RAF Wratting Common Memorial Charity – Councillor Vidler and Councillor Durham to be signatories, **proposed by Councillor Jackson**, seconded by Councillor Ashbridge.

10.7 Signatories for the bank account – It was agreed that new signatories were required, as Alan Scott had stepped down. It was **proposed by Councillor Vidler** and seconded by Councillor Hubbard that Councillor Pagonis as RFO, Councillors Jackson and Ashbridge should all be signatories.

10.8 Clerk's Contract of Employment – based on a template from the National Association of Local Councils (NALC) **proposed by Councillor Vidler** and seconded by Councillor Durham.

11. Matters for the next agenda

11.1 Inspection of trees by the Reading Room car park.

11.2 Website Update.

Date of Next full Meeting:

- **5th September 2018**

Dates of Parish Council meetings in 2018:

| | |
|--|--------------------------------|
| Full Council | <u>5th November</u> |
| | |
| Planning meetings (if required) | <u>3rd August</u> |
| | <u>1st October</u> |
| | <u>3rd December</u> |

The meeting closed at 9.30pm

Jessica Ashbridge
Parish Clerk

District Councillor Geoff Harvey & County Councillor Henry Batchelor
Report for Parish Councils – July 2018

A1307 - At the recent meeting of the A1307 Local Forum we were presented with the results of the recent public consultation on the 3 different schemes being put forward by the Greater Cambridge Partnership. The majority favoured Scheme 1, which included a designated public transport route through/around Sawston. In the first tranche of funding the improvements to our stretch of the road will be actioned with all of the proposals being put forward to the next stage of the process, with some considerations being given to the no right-turn out of Linton High street, closing Dean Road junction and speed restrictions between Linton and Horseheath. The next stage is the proposals will be put to the Assembly, who then feed into the decision makers, the Executive Board. All being good, we should get some action before the end of this year.

Local Highways Improvement Scheme - This is the main opportunity of the year to bid into the County Council Highways department to make local improvements to the local roads and footpaths. These have included over the years, speed reductions, pavement erections and zebra crossing installations. This is a well-used and very popular scheme that attracts bids from most of the Parishes in Cambridgeshire. Schemes are worked up with a Highways engineer and applications are limited to one per Parish. The closing date for applications is Tuesday 31st July. You can download the forms here - <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>

Business Advice - South Cambs are offering free advice and business support sessions for residents and businesses that are thinking about starting up or need some free advice. The sessions are being run by Nwes, an independent body that are the UK's largest not-for-profit enterprise agency. The free sessions are all held at South Cambs offices in Cambourne and can be booked here - <https://www.scambs.gov.uk/content/latest-news-workshops-events-support-awards-funding-and-grants-0>

Shire Hall - At a recent County Council meeting it was agreed to relocate the County Council from Shire Hall in Cambridge to a new location, most likely Alconbury. This is in a cost saving exercise that should save the Council £50(ish)million. The downsides are that Alconbury is very far away from Cambridge and not easily accessible by public transport, we believe the negatives for the staff and residents of this move outweigh the positives.

Cabinet and Parish Liaison Meetings - The new cabinet at South Cambs is offering themselves to Parish Councils on a regular basis, whereby all Parishes in the South Cambs bracket are invited to sit down with the cabinet, receive and update on their work, future plans and then open the floor to questions. It's an ideal opportunity to speak directly with the decision makers at the Council. Do attend if you can.

Planning Update - We are expecting the final report from the Local Plan Inspector later this month. Once we have that, together with SCDC having met its 5 Year Land Supply threshold, it will mean that our planning policies will be back in place and protecting our villages from unwanted housing developments. Disgracefully, this process has taken well over 4 years, the longest inspection ever in the UK